



Sacred Heart School Council Minutes October 24th, 2018

Call to Order at 6:32 & Opening Prayer by Christie Chrunik

In Attendance: Christie Chrunik, John Tomkinson, Henry Effron, Lidia Kuessner, Lindsay Labonte, Melissa Tomkinson, Michelle Lougheed, Verna Sand, Tara McBride and Erika Marchand.

Review of the Agenda: John moves to accept the agenda and Melissa seconds it

Review of the Minutes

- a) *September 26th, 2018 – Amendment to page 2. Tara’s official title is Learning Support Facilitator not Inclusive Education Facilitator. John moved the amended minutes be accepted and Melissa seconded.*

New Business:

1. Secretary Nominations & Election – Erika Marchand is nominated by Christie Chrunik. Called three times with no other nominations. Secretary is Erika Marchand
2. Treasurer Nominations & Election- Officially closed for this evening and will be tabled until the next meeting.
3. School Council’s 3 Year Plan – Amended from November 13th to November 14th at 7 pm. All parents are welcome to come.

Reports:

4. **Treasurer’s Report** *(see attached report)*
 - a. The savings account has been closed.
 - b. Stamp- John motions to purchase a bank stamp for a maximum amount of \$35. Michelle seconds the motion. Motion carried.
5. **Fundraising Coordinator’s Report (Michelle Lougheed)**

: Christmas Concert Seat Raffle – Parent council will participate in the raffle



- : Christmas Raffle baskets – Parent council will participate in the basket raffle
- : Parent Council will also do a bake sale for fundraising
- : It was also brought forward that a fundraiser sale for Little Ceaser's Pizza should be something we do after Christmas.

6. Principal's Report and Advising Opportunities

a. **Verna Sand** (see attached report)

- i. Budget - Verna discussed factors affecting budget (i.e. enrollment). Funding is given based upon enrollment as of Sept 30th. This year our enrollment is 565 students and that is what we will be funded for. Fees are another factor, predicted expenditures (i.e. photocopier maintenance, field trips and supplies), faith development, academic support and staffing. Budget is due November 1st, 2018. Parent Feedback for focus areas on the budget included: Submit a proposal to attend March for Life. As well as faith development, academic supports for students and staffing.
- ii. Verna presented yearly PD Topics for Staff: Staff meeting, IPP, Report cards, ESL benchmarks and literacy.

b. **Tara McBride** (see attached report)

- i. PD Topics for EA's on Oct 26th PD Day: Anxiety in students and the use of tools and strategies for classroom setting to help these students.



- ii. Chairs & Supports purchased a two years back - how are they being utilized in the school? The stability balls have helped the children focus better. They have freedom to move, balance and develop core strength. The Spooners are being well used by our students. Keeps kids moving and improving their balance. There has not been any negative feedback from staff or students. There are currently 3 lost to punctures but we have 24 that has helped a lot of students this year.
- iii. Assessment practices & uses for student academic support overview:
- Kindergarden uses the early years evaluation. It provides accurate data about the learning progress their child is having.
- Dibbles (dynamic Indicators of basic early literacy skills) Used in grades 1-4. They are measures teachers are using for the reading progress of students. This gives teachers information regarding the student and if they are on track with their grade-level reading success.
- Fountas & Pinnell benchmark assessment systems. This is used in grade 1-9. It determines student independent and instructional reading levels. Teachers can focus more one on one with the student.
- RRST (Reading readiness screening tool) Used from grade ECS -2. Universal screen of phonological awareness and other reading readiness skills.
- DRT (Diagnostic reading tool) Support's struggling readers in grade 2-6.
- Leaps and bounds - used from grades 3-8 in mathematics. For math intervention.



c. Trustee Effon (see attached Board Highlights)

- i. High School - Long Range Planning Committee? Conversations have been started and January 2019 is when they present their capital plan.
- ii. Crosswalk Lights Update with City Council – table for next month.
- iii. Catholic education Sunday – Nov 4th
 - a) Set up for food at 830 am and mass starts at 930 am
 - b) Erika, Christie and Michelle will volunteer to help setup and clean up food for event.

Future Agenda Items:

Election for treasurer

3 year plan meeting for parent council

3 year education plan - Verna's report

FSLW presentation

COSC report

Meeting Adjourned: 7:52 pm

Next Meeting Date: November 28th at 6:30pm in the school library